



United States Department of the Interior
BUREAU OF LAND MANAGEMENT
Wyoming State Office
P.O. Box 1828
Cheyenne, Wyoming 82003-1828



In Reply Refer To:
1400-410 (951/921)
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May 24, 2006

Information Bulletin No. WY-2006-024

To: All Employees
From: Associate State Director
Subject: Request for Nominations – Lands, Realty and Adjudication Courses for FY 2007
DD: Varies by Course

Purpose: To establish Wyoming specific registration procedures for the Lands, Realty and Adjudication Courses for FY 2007. This IB clarifies directions for registration provided in TC IB-2006-39 dated May 1, 2006.

The National Training Center (NTC) is requesting nominations for Lands, Realty and Adjudication Courses for FY 2007. The attached table lists instructor-led course dates, names, numbers, registration cut-off dates, and the maximum and minimum number of participants for each course. Also listed are related self-study courses available for employees to complete.

Individuals interested in attending the following courses may register directly through DOI Learn. Please refer to Attachment 1 for registration due dates.

- Adjudication Fundamentals Module Course 3000-07
- NLT for Line Officers and Program Managers Course 2000-23
- Managing Major Rights-of-Way Projects Course 2000-11
- Land Status – Legal Descriptions (Advanced) Course 3000-03
- Electric Systems Short Course 1730-21
- Siting Wireless Telecommunications Facilities Course 2000-21
- Pipeline Systems Course 1730-22
- Adjudication Fundamentals Module 4 Course 3000-10
- Legal Descriptions and Land Status Self Study Courses 2000-01DL or 200001SS
- Administrative & Legal Source Materials Self Study Course 2000-04SS
- Processing Film Permits Self Study Course 2000-06SS
- NEPA Concepts Self Study Course 1620-17DL

Special registration is required for the following three courses:

- Lands and Realty Academy – Module 1 Course 2000-00M1
- Complex Land Tenure Adjustment Course 2100-23
- Beginning Rights-of-Way Processing

Individuals interested in attending one or more of these three courses must submit the following information to Wyoming Training Officer Terri Trevino (WY-951). Please refer to Attachment 1 for nomination due dates. Do not attempt to register for these three courses through DOI Learn.

Name:
Title:
Office:
Phone:
Supervisor's Name:
Course(s) wishing to be nominated for:

Nomination requirements and training target groups for the Lands and Realty Academy, Complex Land Tenure Adjustment Course and Beginning Rights-of-Way Processing may vary from year to year. Nominations will be processed following Washington Office instructions issued for a specific course. Employee nominations will be forwarded through the appropriate Field Manager or supervisor to the State Office for review and approval by the Wyoming State Director before the nomination is submitted to the NTC. Once the approved nominations are received at NTC, the employees will be registered for the courses through DOI Learn by NTC personnel.

For a course description, review the DOI Learn catalog at <https://doilearn.doi.gov/>. Non-Federal employees may access the catalog at <http://doilearn.doi.gov/coursecatalog/index.cfm>. There's no tuition charge for the courses; however, salary, travel, and per diem will be paid by the home supporting office. Notification of selection and logistical information will be sent prior to course start date.

If you have questions on the above information, please contact Terri Trevino, Wyoming Training Officer, at Terri_Trevino@blm.gov or call 307-775-6020.

Signed By:
Donald A. Simpson
Acting Associate State Director

Authenticated By:
Rudy Torres
Secretary (OA)

1 Attachment:
1 - Course Information (1 p.)

FY 2007 Lands, Realty and Adjudication Training Courses						
Course Date	Course #	Course Name	Location	Registration submitted through DOI Learn	Number of Participants	
					Min	Max
10/16/06 - 10/27/06	3000-07	Adjudication Fundamentals Module 2	NTC	07-16-06	15	30
10/23/06 - 10/27/06	2000-23	NLT for Line Officers & Prog. Mgrs.	NCTC	09-25-06		
11/13/06 - 11/17/06	2000-11	Managing Major Rights-of-Way Projects	NTC	08-13-06	20	35
02/12/07 - 02/15/07	3000-03	Land Status – Legal Descriptions (Adv.)	NTC	11-12-06	15	30
03/05/07 - 03/09/06	1730-21	Electric Systems Short Course	NTC	12-05-06	20	35
04/10/07 - 04/13/07	2000-21	Siting Wireless Telecommunications Facilities	NTC	01-20-07	15	25
05/07/07 - 05/10/07	1730-22	Pipeline Systems Course	Durango, CO	02-07-07	20	35
06/11/07 - 06/14/07	3000-10	Adjudication Fundamentals Module 4	TBD	03-11-07	15	25

Course Date	Course #	Course Name	Location	Nomination Due to WY Training Officer	Number of Participants	
					Min	Max
03/14/07 - 05/23/07	2000-00M1	Lands and Realty Academy – Module 1*	NTC	10-13-06	16	24
04/30/07 - 05/11/07	Pending	Beginning Rights-of-way Processing*	NTC	03-01-07	0	10
07/23/07 - 07/27/07	2100-03	Complex Land Tenure Adjustment*	NCTC	05-01-07	30	40

*Attendance at these courses is limited to those meeting specific criteria. Nominations are submitted as specified in this IB - not through DOI Learn.

FY 20007 Lands, Realty and Adjudication Self Study Courses		
10/01/06- 09/30/07	2000-01DL	Legal Descriptions and Land Status
10/01/06 - 09/30/07	2000-01SS	Legal Descriptions and Land Status
10/01/06 - 09/30/07	2000-04SS	Administrative & Legal Source Materials
10/01/06 - 09/30/07	2000-06SS	Processing Film Permits
10/01/06 - 09/30/07	1620-17DL	NEPA Concepts